## Convert an Image to a PDF Using a Windows 10 PC



1. Locate where the image(s) is saved on your computer and select which image(s) you need to convert to a PDF. NOTE: You can select multiple images to convert to one PDF file.
2. In the Window go to the Share tab and select Print.


3 From the Printer Window select the Printer drop-down arrow. From the drop-down menu select Microsoft Print to PDF and select Print.

4. In the Save Print Output As window select where you want to save the PDF $(A)$, give the file a name (B), and select Save (C).

